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EAST FELICIANA PARISH ASSESSOR
CLINTON, LOUISIANA

GENERAL PURPOSE FINANCIAL STATEMENTS
WITH INDEPENDENT AUDITOR'S REPORT
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2008

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date

7/15/09

W. RANDALL PEAY, LTD

Certified Public Accountant
(A Professional Accounting Corporation)

EAST FELICIANA PARISH ASSESSOR
CLINTON, LOUISIANA
FINANCIAL REPORT
WITH INDEPENDENT AUDITOR'S REPORT
AS OF AND FOR THE YEAR ENDED
DECEMBER 31, 2008
WITH SUPPLEMENTAL INFORMATION SCHEDULE

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EAST FELICIANA PARISH ASSESSOR
CLINTON, LOUISIANA
FINANCIAL REPORT
YEAR ENDED DECEMBER 31, 2008

W. RANDALL PEAY, LTD.

(A Professional Accounting Corporation)

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American Institute of Certified Public Accountants
Society of Louisiana Certified Public Accountants

June 24, 2009

Independent Auditor's Report

Honorable Holice T. Jackson, Jr.
East Feliciana Parish Assessor
Clinton, Louisiana

I have audited the accompanying financial statements of the governmental activities and the major fund of the East Feliciana Parish Assessor, a component unit of the East Feliciana Parish Police Jury, as of and for the year ended December 31, 2008, which collectively comprise the East Feliciana Parish Assessor's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the office of the Assessor's management. My responsibility is to express an opinion on these basic financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to the financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall basic financial statement presentation. I believe my audit provides a reasonable basis for my opinion.

In my opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities and the major fund of the East Feliciana Parish Assessor as of December 31, 2008, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.


In accordance with *Government Auditing Standards*, I have also issued a report dated June 24, 2009, on my consideration of the East Feliciana Parish Assessor's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of and audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Honorable Holice T. Jackson, Jr.
June 24, 2009
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The East Feliciana Parish Assessor has not presented management's discussion and analysis that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be a part of, the basic financial statements.

The budgetary comparison schedule on page 23 is not a required part of the basic financial statements, but is supplementary information required by the Governmental Accounting Standards Board. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, I did not audit the information and express no opinion on it.

Yours truly,


W. Randall Peay, LTD
June 24, 2009

MANAGEMENT'S DISCUSSION AND ANALYSIS

**EAST FELICIANA PARISH ASSESSOR
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2008**

This section of the East Feliciana Parish Assessor's annual financial report presents our discussion and analysis of the East Feliciana Parish Assessor's financial performance during the fiscal year ended on December 31, 2008. Please read it in conjunction with the East Feliciana Parish Assessor's financial statements, which follow this section.

PAST ACCOMPLISHMENTS

During 2008 the East Feliciana Parish Assessor had the following:

- We at the East Feliciana Assessor's office have had a busy year. This year, as required by law, was reassessment year. Every property in the parish had to be addressed and re-valued.
- We at the East Feliciana Assessor's office try to stay on the fore front of the computer and data age. We updated our computers to better serve the public with accuracy and timely data. Not only have we improved our assessment records, but we have also improved our mapping abilities which also helps serve the public.
- As the parish has grown, we have had to update our software and purchase additional licenses for this software.

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of four parts - management's discussion and analysis (this section), the basic financial statements, required supplementary information, and an optional section that presents combining statements for non major governmental funds and internal service funds. The basic financial statements include two kinds of statements that present different views of the Assessor:

- The first two statements are government-wide financial statements that provide both long-term and short-term information about the Assessor's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the Assessor government, reporting the Assessor's operations in more detail than the government-wide statements.
- The governmental funds statements tell how general government services, were financed in the short term as well as what remains for future spending.

**EAST FELICIANA PARISH ASSESSOR
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2008**

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements. Figure A-1 shows how the required parts of this annual report are arranged and relate to one another. In addition to these required elements, we have included a section with combining statements that provide details about our nonmajor governmental funds and internal service funds, each of which are added together and presented in single columns in the basic financial statements.

Government-wide Statements

The government-wide statements report information about the Assessor as a whole using accounting methods similar to those used by private-section companies. The statement of the net assets includes all of the government's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the Assessor's net assets and how they have changed. Net assets - the difference between the Assessor's assets and liabilities - is one way to measure the Assessor's financial position.

- Over time, increases or decreases in Assessor's net assets are an indicator of whether its financial health is improving or deteriorating.

Government-wide Statements (continued)

- To assess the overall health of the Assessor you need to consider additional financial factors such as changes in the finances of the State of Louisiana and the parish of East Feliciana.

The government-wide financial statements of the Assessor consist of:

- Governmental activities - all of the Assessor's basic services are included here, such as the program, and general administration.

**EAST FELICIANA PARISH ASSESSOR
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2008**

Fund Financial Statements

The fund financial statements provide more detailed information about the Assessor's most significant funds - not the Assessor as a whole. Funds are accounting devices that the Assessor uses to keep track of specific sources of funding and spending for particular purposes.

- Some funds are required by State law.

The Assessor fund is:

- Governmental funds - Most of the Assessor's basic services are included in the governmental funds, which focus on (1) how the other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Assessor's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, I am providing additional information at the bottom of the governmental funds statement, or on the subsequent page, that explains the relationship (or differences) between them.

FINANCIAL ANALYSIS OF THE ASSESSOR AS A WHOLE

Net Assets. The Assessor's combined net assets were as follows. (See Table A-1.)

**Table A-1
Assessor's Net Assets**

	<u>Governmental Activities</u>	
	<u>2007</u>	<u>2008</u>
Current and other assets	\$1,076,911	\$1,200,064
Capital assets	<u>38,757</u>	<u>53,752</u>
Total Assets	<u>\$1,115,668</u>	<u>\$1,253,816</u>
Current Liabilities	<u>10,945</u>	<u>9,893</u>
Total Liabilities	<u>\$ 10,945</u>	<u>\$ 9,893</u>
Net Assets		
Invested in capital assets	\$ 38,757	\$ 53,752
Unrestricted	<u>1,065,966</u>	<u>1,190,171</u>
Total Net Assets	<u>\$1,104,723</u>	<u>\$1,243,923</u>

Net assets of the governmental activities increased by \$139,200

**EAST FELICIANA PARISH ASSESSOR
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2008**

Governmental Activities

**Table A-2
Changes in Assessor's Net Assets**

	Governmental Activities	
	<u>2007</u>	<u>2008</u>
<u>Revenues</u>		
Program revenues		
Ad Valorem Taxes	\$585,332	\$626,115
Charges for services	1,661	3,325
State revenue sharing	133,029	141,169
Other	<u>15,527</u>	<u>21,311</u>
Total Revenues	<u>\$715,549</u>	<u>\$791,920</u>
<u>Expenses</u>		
General governmental	\$616,669	<u>\$652,719</u>
Total Expenses	<u>\$616,669</u>	<u>\$652,719</u>
Increase in net assets	<u>\$118,880</u>	<u>\$139,201</u>

**Table A-3
Net Cost of Assessor's Governmental Activities**

	Total Cost Of Services <u>2007</u>	Total Cost of Services <u>2008</u>
Program services	<u>\$616,669</u>	<u>\$652,719</u>

FINANCIAL ANALYSIS OF THE ASSESSOR'S FUNDS

As the Assessor completed the year, its governmental funds reported a combined fund balance of \$468,083.

**EAST FELICIANA PARISH ASSESSOR
MANAGEMENT'S DISCUSSION AND ANALYSIS
December 31, 2008**

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

At the end of 2008, the Assessor had invested \$53,752 in capital assets (See Table A-4)

**Table A-4
Assessor's Capital Assets
(net of depreciation)**

	Governmental Activities	
	<u>2007</u>	<u>2008</u>
Furniture, equipment and vehicles	<u>\$38,757</u>	<u>\$53,752</u>
Total	<u>\$38,757</u>	<u>\$53,752</u>

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS

The Assessor is dependent on the State of Louisiana and the East Feliciana Parish Police Jury for most of its revenues. These entities receive a substantial part of their revenues from taxes. The economy is not expected to generate any significant growth. Therefore, the Assessor's future revenues are expected to be consistent with the current years. The budget for the 2009 year is approximately the same as the year 2008.

CONTACTING THE ASSESSOR'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, and creditors with a general overview of the Assessor's finances and to demonstrate the Assessor's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Mr. Hollis T. Jackson, Jr. Assessor, 12064 Marston St., Clinton, Louisiana, 70722.

BASIC FINANCIAL STATEMENTS
(OVERVIEW)

GOVERNMENT-WIDE
FINANCIAL STATEMENTS (GWFS)

East Feliciana Parish Assessor
Clinton, Louisiana
Statement of Net Assets
December 31, 2008

Statement A

<u>Current Assets</u>	
Cash and cash equivalents	\$ 117,701
Investments	350,382
Prepaid expenses	12,043
Revenue receivable	
Ad valorem taxes	625,826
State revenue sharing	94,112
Total Current Assets	<u>1,200,064</u>
Capital assets net of accumulated depreciation	<u>53,752</u>
Total Assets	<u>\$ 1,253,816</u>
 <u>Liabilities</u>	
Accounts payable	\$ 8,965
State withholding	928
Total Liabilities	<u>9,893</u>
 <u>Net Assets</u>	
Invested in capital assets	53,752
Unrestricted	<u>1,190,171</u>
Total Net Assets	<u>1,243,923</u>
Total Liabilities and Net Assets	<u>\$ 1,253,816</u>

The accompanying notes are an integral part of this statement.

East Feliciana Parish Assessor
Clinton, Louisiana
Statement of Activities
December 31, 2008

Statement B

Expenses:

General Government:

Personal services	\$ 558,283
Operating services	49,406
Office supplies and expense	9,120
Travel and training	17,484
Depreciation expense	12,253
Bad debt expense	6,173
Total Program Expense	<u>652,719</u>

Program Revenues

Fees, charges and commissions for services	<u>3,325</u>
Net Program Expenses	<u>649,394</u>

General Revenues

Ad valorem taxes	626,115
Intergovernmental-state funds-state revenue sharing	141,169
Interest earned	13,970
Investment income	7,341
Total General Revenues	<u>788,595</u>

<u>Change in Net Assets</u>	<u>139,201</u>
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<u>Net Assets, Beginning of Year</u>	<u>1,104,723</u>
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<u>Net Assets, End of Year</u>	<u>\$ 1,243,924</u>
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The accompanying notes are an integral part of this statement.

FUND FINANCIAL STATEMENTS (FFS)

MAJOR FUND DESCRIPTION

GENERAL FUND

The General Fund is used to account for resources traditionally associated with governments which are not required to be accounted for in another fund.

East Feliciana Parish Assessor
Clinton, Louisiana
Governmental Funds
Balance Sheet
For the Year Ended December 31, 2008

Statement C

<u>Assets</u>	<u>General Fund</u>
Cash and cash equivalents	\$ 117,701
Investments	350,382
Prepaid expenses	12,043
Accounts receivable	
Ad valorem taxes	625,826
State revenue sharing	94,112
<u>Total Assets</u>	<u>\$ 1,200,064</u>
<u>Liabilities and Fund Equity</u>	
<u>Liabilities</u>	
Accounts payable	\$ 8,965
State withholding	928
<u>Total Liabilities</u>	<u>9,893</u>
 <u>Fund Equity-Fund Balances-Unrestricted-Undesignated</u>	 <u>1,190,171</u>
 <u>Total Liabilities and Fund Equity</u>	 <u>\$ 1,200,064</u>

See accompanying notes and Independent Auditor's Report

East Feliciana Parish Assessor
Clinton, Louisiana
Reconciliation of Governmental Funds
Balance Sheet to Statement of Net Assets
For the Year Ended December 31, 2008

Statement D

Total Fund Balances at December 31, 2008
Governmental Funds (Statement C)

1,190,171

Total net assets reported for governmental activities in the statement of
net assets is different because:

Capital assets used in governmental activities are not financial
resources, and, therefore are not reported in the funds.
Those assets consist of:

Vehicles, furniture and equipment

136,149

Less: Accumulated depreciation as of December 31, 2008

(82,397)

53,752

Net Assets at December 31, 2008 (Statement A)

1,243,923

See accompanying notes and Independent Auditor's Report

East Feliciana Parish Assessor
Clinton, Louisiana
Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Year Ended December 31, 2008

Statement E

Revenues

Intergovernmental revenues:

Ad valorem taxes	\$ 626,115
State revenue sharing	141,169

Other revenues:

Interest on:

Bank time deposits	13,970
Investment income	7,341
Other	3,325

<u>Total Revenues</u>	<u>791,920</u>
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Expenditures

General government-taxation:

Personal services and related benefits	\$ 558,283
Operating services	49,406
Travel and training	17,484
Office supplies and expense	9,120
Bad debt expense	6,172

Capital outlay	27,250
<u>Total Expenditures</u>	<u>667,715</u>

<u>Excess of Revenues over Expenditures</u>	<u>\$ 124,205</u>
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<u>Fund Balance at Beginning of Year</u>	<u>1,063,028</u>
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<u>Fund Balance at End of Year</u>	<u>\$ 1,187,233</u>
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See accompanying notes and Independent Auditor's Report

East Feliciana Parish Assessor
Clinton, Louisiana
Reconciliation of Government Funds
Statement of Revenues, Expenditures, and Changes in Fund Balance
To the Statement of Activities
For the Year Ended December 31, 2008

Statement F

<u>Total Net Change in Fund Balances - Governmental Funds (Statement E)</u>	\$ 124,205
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Amounts reported for governmental activities in the Statement of
Activities are different because:

Capital outlays are reported in governmental funds as expenditures.
However, in the Statement of Activities, the cost of those assets
is allocated over their estimated useful lives as depreciation
expense. This is the amount by which depreciation expense is in
excess of capital expenditures for the period.

27,250
<u>(12,253)</u>

<u>Changes in Net Assets of Governmental Activities (Statement B)</u>	<u>\$ 139,202</u>
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See accompanying notes and Independent Auditor's Report

EAST FELICIANA PARISH ASSESSOR
CLINTON, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2008

INTRODUCTION

As provided by Article VII, Section 24 of the Louisiana Constitution of 1974, the Assessor is elected by the voters of the parish and serves a four-year term. The Assessor assesses all real and movable property in the parish, subject to ad valorem taxation. The Assessor is authorized to appoint as many deputies as may be necessary for the efficient operation of the office and provide assistance to the taxpayers of the parish. The deputies are authorized to perform all functions of the office, but the Assessor is officially and pecuniarily responsible for the actions of the deputies.

The Assessor's office is located in Clinton, Louisiana. The Assessor employed seven full-time employees, including one deputy and two part-time employees for the year 2008. In accordance with Louisiana law, the Assessor bases real and movable property assessments on conditions existing on January 1, of the tax year. The Assessor completes and assessment listing by May 1, of the tax year and submits the list to the parish governing authority and the Louisiana Tax Commission, as prescribed by law. Once the assessment listing is approved, the Assessor submits the assessment roll to the parish tax collector, who is responsible for the collection and distribution of taxes to the various taxing bodies.

NOTE #1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. BASIS OF PRESENTATION

The accompanying basic financial statements of the East Feliciana Parish Assessor have been prepared in conformity with generally accepted accounting principles accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard of setting body for established governmental accounting and financial reporting principles. The accompanying basic financial statements have been prepared in conformity with GASB Statement 34, Basic Financial Statements and Management Discussion and Analysis for the State and Local Governments, issued in June 1999.

B. REPORTING ENTITY

The assessor is an independently elected official; however, the assessor is fiscally dependent on the East Feliciana Parish Police Jury. The police jury maintains and operates the parish office in which the assessor's office is located and provides funds for certain expenses of the assessor's office. In addition, the police jury's general purpose financial statements would be incomplete or misleading without inclusion of the assessor. For these reasons, the assessor was determined to be a component unit of the East Feliciana Police Jury, the financial reporting entity.

The accompanying financial statements present information only on the funds of the assessor and do not present information on the police jury, the general government services provided by the governmental unit, or the other governmental units that comprise the financial reporting entity.

EAST FELICIANA PARISH ASSESSOR
CLINTON, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2008

C. FUND ACCOUNTING

The assessor used funds to maintain its financial records during the year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain tax assessment functions and activities. A fund is defined as a separate accounting entity with a self-balancing set of accounts.

Government Funds

Governmental funds account for most of the assessor's general activities. These funds focus on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may be used. Current liabilities are assigned to the fund from which they will be paid. The difference between a governmental fund's assets and liabilities is reported as fund balance. In general, fund balance represents the accumulated expendable resources which may be used to finance future period programs or operations of the assessor. The following are the assessor's governmental funds:

General Fund - the primary operating fund of the assessor and it accounts for the operations of the Assessor's office. The general fund is available for any purpose provided it is expended or transferred in accordance with state and federal laws and according to the assessor's policy. The general fund is considered to be a major fund.

D. MEASUREMENT FOCUS

Fund Financial Statements (FFS)

The amounts reflected in the General Fund in the Balance Sheet (Statement C) and the Statement of Revenues, Expenditures, and Changes in Fund Balance (Statement E) are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach is then reconciled, through adjustment, to a government-wide view of the Assessor's operations.

The amounts reflected in the General Fund in the Balance Sheet (Statement C) and the Statement of Revenues, Expenditures, and Changes in Fund Balance (Statement E) use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues, are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measurable means the amount of the transaction can be determined and available means collectable within the current period or soon enough thereafter to pay liabilities of the current period. The assessor considers all revenues available if they are collected within 60 days after the fiscal year end. Expenditures are recorded when the related fund liability is incurred, except for interest and principal payments on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with expendable available financial resources. The governmental funds use the following practices in recording revenues and expenditures:

EAST FELICIANA PARISH ASSESSOR
CLINTON, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2008

Revenues

Ad valorem taxes are budgeted and recorded in the year the taxes are levied and billed. Ad valorem taxes are assessed on a calendar year basis, become due when the tax roll is filed with the recorder of mortgages and become delinquent on January 1st of the following year. Ad valorem taxes are generally collected in November and December of the current year and January and February of the ensuing year.

Other intergovernmental revenues and charges for services are recorded when the Assessor is entitled to the funds.

Interest income on demand deposits is recorded monthly when the interest is earned and credited to the account.

Expenditures

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Purchases of various operating supplies are regarded as expenditures at the time of purchase.

Deferred Revenues

Deferred revenues arise when resources are received by the assessor before it has a legal claim to them, as when grant monies are received before the incurrence of qualifying expenditures. In subsequent periods, when the assessor has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and the revenue is recognized.

Government-Wide Financial Statements (GWFS)

The Statement of Net Assets (Statement A) and the Statement of Activities (Statement B) display information about the reporting government as a whole. These statements include all the financial activities of the assessor. Information contained in these statements reflect the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange or exchange-like transactions are recognized when the exchange occurs (regardless of when cash is received or disbursed). Revenues, expenses, gains, losses, assets and liabilities resulting from non-exchange transactions are recognized in accordance with the requirements for GASB Statement No. 33, Accounting and Financial Reporting for Nonexchange Transactions.

The statement of activities presents a comparison between direct expenses and program revenues for the Assessor's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore are clearly identifiable to a particular function. Program revenues include fees and charges paid by the recipients of services offered by the Assessor, and grants and contributions for services offered by the Assessor. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

EAST FELICIANA PARISH ASSESSOR
CLINTON, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2008

Reconciliation

A reconciliation of the items reflected in the Government-wide Financial Statements and the Fund Financial Statements is presented in Statement D which reconciles the Balance Sheet to the Statement of Net Assets and Statement F which reconciles the Statement of Revenues, Expenditures, and Changes in Fund Balance to the Statement of Activities.

E. BUDGETS

The assessor used the following budget practices:

1. The assessor prepares a general fund budget, on the modified accrual basis of accounting, at the beginning of each year based upon expenditures and anticipated revenues for the budget year.
2. A summary of the proposed budget is published and the public notified that the proposed budget is available for public inspection. At the same time, a public hearing is called.
3. A public hearing is held on the proposed budget at least ten days after publication of the call for the hearing.
4. After the holding of the public hearing and completion of all action necessary to finalize and implement the budget, the budget is legally adopted prior to the commencement of the fiscal year for which the budget is being adopted.
5. All annual appropriation lapse at fiscal year end.
6. The budget is adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally adopted or as finally amended by the Assessor. Such amendments were not material in relation to the original appropriations.

F. CASH AND CASH EQUIVALENTS

Cash and cash equivalents include amounts in demand deposits, interest-bearing demand deposits, and time deposits. They are stated at cost which approximates market.

G. INVESTMENTS

Under state law, the assessor may deposit funds in demand deposits, interest-bearing demand deposits, or time deposits with state banks organized under Louisiana law or any other state of the United States, or under the laws of the United States. Investments are limited by the Louisiana Revised Statute (R.S.) 33:2955 and the assessor's investment policy. The assessor may invest in United States bonds, treasury notes and bills, government backed agency securities, or certificates and time deposits.

EAST FELICIANA PARISH ASSESSOR
CLINTON, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2008

H. CAPITAL ASSETS

Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The assessor maintains a threshold level of \$500 or more for capitalizing capital assets.

Capital assets are reported in the Statement of Net Assets and the Statement of Activities. Since surplus assets are sold for an immaterial amount when declared no longer needed for public purposes by the assessor, no salvage value is taken into consideration for depreciation purposes. All capital assets are depreciated using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Furniture and fixtures	5 - 7 years
Vehicles	5 years
Equipment	3 - 5 years

I. COMPENSATED ABSENCES

The assessor has the following policy relating to vacation and sick leave: employees earn from one to four weeks of vacation leave each year depending on length of service. Vacation leave cannot be accumulated. Employees are allowed seven days leave per year which cannot be accumulated. At December 31, 2008, there are no accumulated and vested benefits that require disclosure to conform with generally accepted accounting principles.

J. RESTRICTED NET ASSETS

For government-wide statement of net assets, net assets are reported as restricted when constraints placed on the net asset use are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; and imposed by law through constitutional provisions or enabling legislation. The Assessor had no restrictions on net assets as of December 31, 2008.

K. FUND EQUITY

In the fund financial statements, the governmental fund reports reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Any designations of fund balance represent tentative management plans that are subject to change.

L. ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures, and expenses during the reporting period. Actual results could differ from those estimates.

EAST FELICIANA PARISH ASSESSOR
CLINTON, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2008

NOTE # 2 LEVIED TAXES

Pursuant to Act 174 of 1990, Louisiana State Statute 47:1925.2 created a special revenue assessment district to provide ad valorem tax revenue to fund the Assessor's office.

Ad valorem taxes attach as an enforceable lien on property as of January 1 of each year. During the current fiscal year, taxes were levied in May and billed to the taxpayers by the East Feliciana Parish Assessor in October. Billed taxes are due by December 31, becoming delinquent on January 1 of the following year.

The taxes are based on assessed values determined by the East Feliciana Parish Tax Assessor and are collected by the East Feliciana Parish Sheriff and Tax Collector.

Ad valorem taxes are budgeted and recorded in the year levied and billed. For the year ended December 31, 2008, special assessment district taxes were levied at the rate of 6.39 mills on property with assessed valuations totaling \$131,698,690. Total special assessment district taxes levied during 2008 was \$625,826. There is no allowance for uncollectible receivables because management considers all taxes to be collectible.

The following public services and businesses are the principal taxpayers for the parish:

<u>Taxpayer</u>	<u>Assessed Valuation</u>
Bengal Pipeline Company	\$9,345,770
Colonial Pipeline Company	9,242,880
Transcontinental Gas Pipe Line	7,567,760
Gatx Corporation	7,205,160
Entergy Gulf States, Inc.	4,939,820
Valero Marketing & Supply Company	2,731,460
Dixie Electric Membership Co-op	2,715,810
American River Leasing, LLC	2,637,010
CIT Group, The Capital Finance, Inc.	2,160,400
Railcar Leasing, LLC	1,737,650
Bellsouth Telecomm, Inc. DBA AT&T	1,624,400
Feliciana Bank & Trust Co.	1,363,860
Landmark Bank	854,470
Highlands Bank	858,180
L D & L, LLC	856,660
East Feliciana Rural Water System	780,640
Grand Trunk Corporation	644,750
Pac Tec	559,450
Anvil Attachments, LLC	478,890
Screening Systems Int'l. LA Div Inc	387,440
	<u>\$58,692,460</u>

EAST FELICIANA PARISH ASSESSOR
CLINTON, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2008

NOTE # 3 CASH AND CASH EQUIVALENTS

At December 31, 2008, the assessor has cash and cash equivalents (book balance) totaling as follows:

Demand deposits	<u>\$ 117,701</u>
Secured by FDIC insurance	

NOTE # 4 INVESTMENTS

The Assessor has time certificate of deposits with maturity dates greater than 90 days. These deposits are stated at cost, which approximates market. Under state law, these deposits, and the resulting bank balances, must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount of deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Deposit balances (bank balances) at December 31, 2008, are secured as follows:

Time deposit balances	<u>\$ 350,382</u>
Federal Deposit Insurance	350,382
Pledged securities (Category 3)	<u>350,382</u>
Total Insurance and Securities	<u>\$ 700,764</u>

Pledged securities in Category 3 include uninsured or unregistered investments for which the securities are held by the broker or dealer, or by its trust department or agent, but not in the Assessor's name. Even though the pledged securities are considered uncollateralized (Category 3), Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodial bank to advertise and sell the pledged securities within 10 days of being notified by the Assessor that the fiscal agent has failed to pay deposited funds upon demand.

NOTE # 5 RECEIVABLES

The following is a summary of the receivables at December 31, 2008:

Class of receivable:	
Taxes - ad valorem	\$ 625,826
State Revenue Sharing	<u>94,112</u>
Total	<u>\$ 719,938</u>

The assessor writes off bad debt when it becomes uncollectible. At December 31, 2008 uncollected ad valorem taxes were \$6,172 and deemed uncollectible.

NOTE # 6 CHANGES IN GENERAL FIXED ASSETS

Capital assets and depreciation activity as of and for the year ended December 31, 2008 is as follows:

Balance, January 1, 2008	\$ 108,899
Additions	<u>27,250</u>
Balance, December 31, 2008	136,149
Less: accumulated depreciation	<u>(82,397)</u>
Net Capital Assets	<u>\$ 53,752</u>

EAST FELICIANA PARISH ASSESSOR
CLINTON, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2008

NOTE # 7 PENSION PLAN

Substantially all employees of the East Feliciana Parish Assessor's office are members of the Louisiana Assessor's Retirement System (System), a cost-sharing, multiple-employer defined benefit pension plan, administered by a separate board of trustees.

All full-time employees who are under the age of 60 at the time of original employment and are not drawing retirement benefits from any other public retirement system in Louisiana are required to participate in the System. Employees who retire at or after age 55 with at least 12 years of credited service or at or after age 50 with at least 30 years of creditable service are entitled to a retirement benefit, payable monthly for life, equal to 3 percent of their final-average salary for each year of credited service, not to exceed 100 percent of their final-average salary. Final-average salary is the employee's average salary over the 36 consecutive or joined months that produce the highest average. Employees who terminate with at least 12 years of service and do not withdraw their employee contributions may retire at or after age 55 and receive the benefit accrued to their date of termination. The system also provides death and disability benefits. Benefits are established or amended by state statute.

The System issues an annual publicly available financial report that includes financial statements and required supplementary information for the System. That report may be obtained by writing to the Louisiana Assessor's Retirement System, Post Office Box 1786, Shreveport, Louisiana 71166-1786, or by calling (318) 425-4446.

Plan members are required by state statute to contribute 8.0 percent of their annual covered salary and the East Feliciana Parish Assessor is required to contribute at an actuarially determined rate. The current rate was 13.5 percent of annual covered payroll from January through December 2008. The East Feliciana Parish Assessor's contributions to the System for the years ending December 31, 2008, 2007, and 2006, were \$73,276, \$69,960, and \$57,680, respectively, equal to the required contributions for each year.

NOTE # 8 DEFERRED COMPENSATION PLAN

Certain employees of the Assessor participate in the Louisiana Public Employees Deferred Compensation Plan adopted under the provisions of the Internal Revenue Code (IRC) Section 457. The assessor matches the employee contributions 100%. The amount of the employer match for 2008 was \$30,240. Complete disclosures relating to the Plan are included in the separately issued audit report for the Plan, available from the Louisiana Legislative Auditor, Post Office Box 94397, Baton Rouge, Louisiana 70804-9397.

NOTE # 9 POST-RETIREMENT HEALTH CARE AND LIFE INSURANCE BENEFITS

All employees who retire from the Assessor's office are eligible for post-retirement health care benefits. The Assessor currently funds the costs of these benefits, but the Assessor is not required to do so. If the Assessor's office should ever experience difficulty funding these costs, this practice would be discontinued. The cost of retiree's health care benefits are recognized as an expense in the year they are paid. For 2008, these costs totaled approximately \$ 9,765.

EAST FELICIANA PARISH ASSESSOR
CLINTON, LOUISIANA
NOTES TO THE FINANCIAL STATEMENTS
DECEMBER 31, 2008

NOTE # 10 EXPENDITURES OF THE ASSESSOR NOT INCLUDED IN THE FINANCIAL STATEMENTS

The Assessor's office is located in the East Feliciana Parish Police Jury office. The upkeep and maintenance of the building is paid for by the East Feliciana Parish Police Jury. In addition certain operating expenditures of the Assessor's office are paid by the Parish Police Jury as required by Louisiana Revised Statute 33:4713. These expenditures are summarized as follows and are not included in the accompanying financial statements:

Office utilities	<u>\$9,105</u>
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NOTE # 11 RISK MANAGEMENT

The Assessor is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions, and injuries to employees. To handle some risk of loss, the Assessor has workers' compensation insurance for any employee injured on the job and surety bond coverage. No settled claims from these risks have exceeded insurance coverage for the past three years. There are not significant reductions in insurance coverage from coverage in the prior year.

NOTE # 12 LITIGATION AND CLAIMS

The Assessor's legal advisor has advised that prior litigation has been settled in favor of the East Feliciana Parish Assessor. There is no current pending or threatened litigation.

East Feliciana Parish Assessor
Clinton, Louisiana

Budgetary Comparison Schedule
General Fund
For the Year Ended December 31, 2008

	Final Budget	Actual (Budgetary Basis)	Variance Favorable (Unfavorable)
<u>Revenue</u>			
Taxes-ad valorem	624,000	626,115	2,115
Intergovernmental-state funds			
State revenue sharing	133,000	141,169	8,169
Interest on:			
Investments	0	13,970	13,970
Other	8,305	10,666	2,361
Total Revenues	<u>765,305</u>	<u>791,920</u>	<u>26,615</u>
 <u>Expenditures</u>			
Current:			
General government-taxation:			
Personal services and related benefits	557,048	558,283	(1,235)
Operating services	59,994	49,406	10,588
Office supplies and expense	13,599	9,120	4,479
Travel and training	16,375	17,484	(1,109)
Bad Debt expense	0	6,172	(6,172)
Capital outlay	25,000	27,250	(2,250)
Total Expenditures	<u>672,016</u>	<u>667,715</u>	<u>4,301</u>
 <u>Excess (Deficit) of Revenues over Expenditures</u>	<u>93,289</u>	<u>124,205</u>	<u>(30,916)</u>
 <u>Fund Balance at Beginning of Year</u>	<u>1,063,028</u>	<u>1,063,028</u>	<u>-</u>
 <u>Fund Balance at End of Year</u>	<u>1,156,317</u>	<u>1,187,233</u>	<u>(30,916)</u>

See Auditor's report and accompanying note to budgetary comparison schedule.

East Feliciana Parish Assessor
Clinton, Louisiana
December 31, 2008

NOTE TO BUDGETARY COMPARISON SCHEDULE

The proposed budget for the General Fund, prepared on the modified accrual basis of accounting, is made available for public inspection at least fifteen days prior to the beginning of each fiscal year. The budget is then legally adopted by the assessor and amended during the year, as necessary. The budget is established and controlled by the assessor at the object level of expenditure. Appropriations lapse at year-end and must be re-appropriated for the following year to be expended. All changes in the budget must be approved by the assessor.

Formal budgetary integration is employed as a management control device during the year. Budgeted amounts included in the accompanying financial statement include the original adopted budget amounts and the budget amendments, if applicable, for the year ended December 31, 2008.

W. RANDALL PEAY, LTD.

(A Professional Accounting Corporation)

W. RANDALL PEAY

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Society of Louisiana Certified Public Accountants

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Holice T. Jackson, Jr.
East Feliciana Parish Assessor
Clinton, Louisiana

I have audited the financial statements of the East Feliciana Parish Assessor, as of and for the year ended December 31, 2008 and have issued my report thereon dated June 24, 2009. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered the East Feliciana Parish Assessor's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Entity's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

Honorable Holice T. Jackson
East Feliciana Parish Assessor
June 24, 2009
Page 2

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

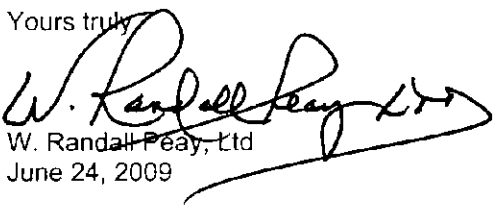
My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance

As part of obtaining reasonable assurance about whether the East Feliciana Parish Assessor's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of the East Feliciana Parish Assessor's management, others within the entity, and the Legislative Auditor and is not intended to be and should not be used by anyone other than these specified parties.

Yours truly,


W. Randall Peay, Ltd
June 24, 2009

EAST FELICIANA PARISH ASSESSOR
CLINTON, LOUISIANA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
DECEMBER 31, 2008

A. SUMMARY OF AUDIT RESULTS:

1. The auditor's report expresses an unqualified opinion on the basic financial statements of the East Feliciana Parish Assessor.
2. No instances of noncompliance material to the financial statements of the East Feliciana Parish Assessor were disclosed during the audit.
3. No reportable conditions relating to the financial statements are reported to the Independent Auditor's Report on Internal Control.

B. FINDINGS - FINANCIAL STATEMENT AUDIT

None

PRIOR YEAR FINDINGS AND RESOLUTIONS:

There were no findings reported in the audit report for the year ended December 31, 2008.